



Montana Local Section Administration Form 2015

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2015?*	2
2. How many members were there in the executive committee during 2015?*	8
3. How did the executive committee communicate with one another during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - section meetings
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2015 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2015?*(Check all that apply.)	<input type="checkbox"/> Self-nomination <input type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input type="checkbox"/> Outreach to new members <input checked="" type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2015? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
10. How many members voted in your local section officer election in 2015?*	45

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

<p>11. 2015 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p>	<p>As a high school chemistry teacher, had high hopes at the beginning of the year to increase communication and involvement of high school chemistry teachers with the Montana Section (and vice versa). However, typical issues/problems with the Section being a very large state, low population density, very little contact with other members (other than email), prevented much success in the overall goals for the year. Successes did include securing funding from the Section to fund more teacher memberships in AACT, providing travel grants to undergraduate and graduate student research presenters at the section's spring meeting, and securing additional funding for a booth at the annual high school teachers convention AND increased funding support for National Chemistry Week supplies/activities.</p>
<p>12. 2016 Chair's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Increase communication through social media and a Section newsletter</p>
<p></p>	<p>Increase involvement of high school teachers, undergraduate/graduate students in section activities To have a national ACS board member or president/elect come to a Montana Section meeting</p>
<p>b. What are your concerns and challenges?*</p>	<p>As is the concern every year, Montana is the second largest section geographically but 44th in membership/population density. Getting members together and maintaining consistent communication is problematic. Section membership participation is VERY low in both elections and in the two annual section meetings. Travel distance is a huge consideration and generally an apathy about participating at the section level (as I know academic members at the four-year institutions will attend/present at national/regional meetings).</p>
<p>13. 2016 Chair-Elect's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>To add one more annual section meeting and have it located in the eastern half of the section</p>
<p></p>	<p>To increase the number of industrial members active in the section and on its Executive Board To increase the number of students active in the section and on its Executive Board</p>
<p>b. What are your concerns and challenges?*</p>	<p>As is the concern every year, Montana is the second largest section geographically but 44th in membership/population density. Getting members together and maintaining consistent communication is problematic. Section membership participation is VERY low in both elections and in the two annual section meetings. Travel distance is a huge consideration and generally an apathy about participating at the section level (as I know academic members at the four-year institutions will attend/present at national/regional meetings).</p>

Local Section Administration Form - Organization

<p>1. Did your local section have any active committees with two or more members during 2015?*</p>	<p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>
<p>a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name.</p>	<p><input type="checkbox"/> Awards <input type="checkbox"/> Budget/Finance <input type="checkbox"/> Career assistance/Employment <input type="checkbox"/> Chemistry Olympiad <input type="checkbox"/> Community Activities <input type="checkbox"/> Continuing Education <input type="checkbox"/> Educational <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input type="checkbox"/> Industry Relations <input type="checkbox"/> Long Range Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring</p>

	<input type="checkbox"/> Minority Affairs <input type="checkbox"/> Newsletter/Publications <input type="checkbox"/> Nominations <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input type="checkbox"/> Public Relations <input type="checkbox"/> Senior Chemists <input type="checkbox"/> Women Chemists <input type="checkbox"/> Younger Chemists <input type="checkbox"/> Other
2. How many subsections were active in your local section during 2015?*	0
3. How many subsection meetings were held by your local section during 2015?*	0
4. How many topical groups were active in your local section during 2015?*	0
5. How many topical group meetings were held in your local section during 2015?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2015?*	2
8. What was the approximate number of active volunteers in your local section during 2015?*	15
9. Please estimate the number of new volunteers in your local section during 2015?*	5
10. Please indicate all the ways that your local section recognized volunteers during 2015.* (Check all that apply.)	<input type="checkbox"/> Certificates <input type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input checked="" type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input type="checkbox"/> Recognition on web <input type="checkbox"/> Recognition in newsletter <input type="checkbox"/> Other -

Local Section Administration Form - Communications

1. How many local section meetings were held during 2015?*	2
2. On average, how many members attended a local section meeting during 2015?*	15
3. How did Councilors report to your local section members about national ACS matters during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> At a section meeting <input type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input type="checkbox"/> On the local section web site <input checked="" type="checkbox"/> Other - email
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	Mainly through phone calls, email, and direct contact at one or both of the section meetings
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	4
6. What social media does your local section use?	<input type="checkbox"/> Facebook <input type="checkbox"/> Twitter <input type="checkbox"/> LinkedIn

	<input type="checkbox"/> Other -
7. Did your local section have a website during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	http://montana.sites.acs.org/
8. Did your local section post its Annual Report on your website during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2015 activities to support your nomination.	

Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
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Local Section Administration Form - Approval

Comments

Approved & Submit for Review Janice Alexander 03/16/2016

This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.

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